



**AJ&K Medical College**  
**Muzaffarabad, Azad Jammu & Kashmir**  
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www.ajkmc.edu.pk




**Tender Notice**  
**(Single Stage Single Envelop)**

Azad Jammu & Kashmir Medical College Muzaffarabad invites sealed bids from Sole Agents and authorized Suppliers registered with income tax/sales taxes department Government of Pakistan/AJ&K for the procurement of Stationery items on F.O.R Muzaffarabad basis. The quotations will be received till 10:00 AM on 01 Oct 2024 in the office of undersigned and will be opened on same day at 11: 00 AM at AJ&K Medical College Muzaffarabad by the Purchase Committee for AJ&K Medical College Muzaffarabad under AJ&K PPRA Rules 2017 on **Single Stage Single Envelop Basis**.

**Terms and Conditions:**

1. Item / unit wise rate of all items must be entered.
2. Bid must be accompanied by Rs. 80000/- (Rupees Eighty Thousand Only) as bid security (Call Deposit); otherwise bid will not be entertained; failure to do so shall amount to disqualification.
3. Bid documents are available after this publication and may be obtained upon payment in cash Rs. 1000/- (non refundable) against written request from the office of AJ&K Medical College Muzaffarabad during working hours up till 27 Sep 2024.
4. Date and Stamp of the firm must be entered on sealed bids. Incomplete bids will not be entertained.
5. The offered rates will be applicable from date of issuance of supply order to till completion of supply by the supplier and no request for enhancement of rates will be accepted.
6. The supply will be made within the time specified in the Supply Order.
7. After delivery of consignment Inspection Committee will inspect the items according to the specification and if it is not accordingly, the supply will be rejected and lifted by the firm at its own risk and cost.
8. Quoted rates must be inclusive of GST; rates exclusive of GST will not be entertained.
9. All taxes/duties levied in AJ&K will be deducted from the total value of the bill at the time of the payment.
10. Black listed and banned companies /firms /Suppliers/Contractors/Bidders are prohibited for participation and all bidders shall furnish an affidavit/certificate that they are neither black listed nor in conflict with Govt. in any where in territory of the AJK, federally administrated areas of Pakistan.
11. Incomplete/conditional bid and bid bearing cutting/ over writing without authentication will not be considered.
12. The committee reserves right to accept or reject any or all bids as per AJ&K PPRA Rules.
13. The authority has right to increase or decrease quantity of items as per PPRA Rules 2017.
14. This advertisement is also uploaded on both websites of AJK PPRA ([www.ajkppra.gov.pk](http://www.ajkppra.gov.pk)) and AJ&K Medical College ([www.AJKMC.edu.pk](http://www.AJKMC.edu.pk)).
15. All the process will be made in the light of AJ&K PPRA rules.

  
**Principal**  
AJ&K Medical College  
Muzaffarabad